

# CARGREEN YACHT CLUB LIMITED

## Minutes of the meeting of the Committee held via video conference on Tuesday 8th September 2020 at 1930

Committee present:

Commodore & Director	John Davis (JD)
Vice Commodore & Director, Training Officer	David Wheatley (RYA Principal) (DW)
Rear Commodore & Director	Mac Armstrong (MA)
Hon. Secretary	Ian Oram (IO)
Hon. Treasurer	Janet Stone (JS)
Clubhouse Officer	Steve Dennis (SD)
Moorings Officer	Chris Bowyer (CB)
Cadet Officer	Clarissa Newell (CN)
Sailing Officer	James Gent (JG)
Social Secretary	Jill Trew (JT)

Others present: none

### 1 Apologies for absence

Peter Plume

### 2 Minutes of the previous meetings

The minutes were approved and a copy posted on the Clubhouse website.

### 3 Standing Items

#### 3.1 Health and Safety

3.1.1 **Policy Updates** Nothing to report

3.1.2 **Safeguarding** Nothing to report.

3.1.3 **Defibrillator monthly check** Done (7/9) and reported to SWASFT & Lifelink

3.2 **Near miss events** Nothing to report.

3.3 **Boatwatch** Nothing to report

3.4 **Data Privacy** Nothing to report

3.5 **Equality** Nothing to report

#### 3.6 ITC

3.6.1 The video conferencing tool used by the Club (Webex) now has a time limit on meetings and so will not be suitable for Clubs events. After discussion of costs and members familiarity with the several similar products available, it was agreed IO would upgrade the Club's ZoomMeetings account to the chargeable 'Pro' level capable of providing unlimited length meetings of up to one hundred participants.

3.6.2 There had been a problem with the Boatwatch summary produced by the Membership database which was resolved by the supplier.

IO

3.7 **Spaniards Inn proposal** No change.

## **5 Treasurer's Report**

JS reported that unexpected bank transfers had been received from a former member.

The six monthly rent due to the Duchy had been paid in August.

JS was in contact with the accountant to produce the Accounts for the year ending 28 February 2020 to be available before the next Committee meeting [items 8.3 & 12]. Once prepared she would be able confirm the level of fees discount that would be proposed [item 12 22/7].

## **5 Officers' reports**

### **5.1 Membership Secretary**

The Membership Secretary's report [appended] was tabled in his absence. The exact procedure for charging new members who require moorings was discussed.

### **5.2 Moorings Officer**

CB tabled his report [appended]. Only one shallow mooring (<1m) is vacant out of eight moorings available.

Given potential members reluctance to accept moorings at the far ends of the mooring field, using them for visitors was discussed. The method of charging visitors was also discussed.

The mooring field is to be audited later this month.

**CB/MA**

### **5.3 Social Secretary**

JT tabled her report [appended].

### **5.4 Training Officer**

DW tabled his report [appended]. Communication with the RYA over the annual accreditation is in progress.

### **5.5 Sailing Officer**

JG reported that the White Sail Challenge was doing well.

The Regatta had 14 entrants (10 White Sail division, 4 Fast division) to date which suggested a field of twenty plus boats on the day. Given the absence of a land side event, prizes in the form of chandlery vouchers would be presented remotely.

## **6 Decisions taken in between Committee meetings**

6.1 Regatta - The Sailing Instructions had been issued, the land side event cancellation confirmed and prizes purchased.

6.2 Clubhouse - the continued closure of the Clubhouse was confirmed.

## **7 Correspondence**

JD had received a request that the Club accept a three person bench in memory of past Commodore Jack Bedbrook. It was agreed to accept the offer.

Creation of a suitable place was to become part of the foreshore cleanup. The cost of creating a flat area by the flagpole [in addition to the area in front of the Race Hut] is to be investigated.

**JD/SD**

## **8 Forthcoming events**

### **8.1 Clubhouse - Outside Bar**

The benefits of moving the Bar opening from Friday evening to Saturday lunchtime were discussed and the move agreed. The bar staff are to be consulted.

**JT**

Operating instructions for the contactless till are to be written with a view to the till being operated by volunteers.

**JT/JS**

### **8.2 Trafalgar Night**

The alternatives for a remote Trafalgar Night celebration and toast were discussed. A speaker is to be approached about giving a talk via video conference .

**JD**

### **8.3 2020 AGM**

The Notice [appended] is to be posted and circulated to members.

The deadlines for approving the Accounts were discussed and the date of the next Committee meeting agreed accordingly.

### **8.4 Winter Talks**

A programme of shorter video talks starting in December is to be investigated. Jane McRill is willing to give her postponed talk. JT is to confirm a date.

**JT**

Other speakers willing to speak via video conference are needed.

**All**

### **8.5 CYC@50 in 2022**

No action

## **9 Development programmes**

### **9.1 Land purchase**

No movement.

### **9.3 Facilities for members** (lockers, trolleys, racks etc)

Kayak racks spaces are available, JD to allocate them.

**JD**

### **9.4 Duchy leases renewal**

No action

## **10 Club Mooring Barge protocol - Covid-19 Safe Operation of the Mooring Barge**

The previously circulated protocol [appended] was agreed.

The need to provide appropriate PPE (including face masks) for members who did not or wish to use their own was discussed. The limitations of shared protective clothing were highlighted. The Committee RESOLVED to authorise the Commodore and Bargemaster to spend up to £700 to provide additional protective clothing and masks.

## **11 Recruitment for vacant post and succession planning**

How to make clear to members the need for volunteers for vacant posts and the impact of them not being filled was discussed. It was felt that members were not clear about what the roles involved. CB and JG are to produce thumbnail descriptions of their roles

**12 Any other business** - items from the previous meeting not dealt with above and items raised at the meeting.

13 **Date of next meeting** - Tuesday 13th October 2020

Minutes agreed as a correct record: