

CARGREEN YACHT CLUB LIMITED

Minutes of the meeting of the Committee held via video conference on Thursday 17th June 2021 at 1930

Committee present:

Commodore & Director	Mac Armstrong (MA)
Vice Commodore, Director & Training Officer	Dave Wheatley (DW)
Hon. Treasurer & Director	Janet Stone (JS)
Hon. Secretary	Ian Oram (IO)
Clubhouse Officer	Steve Dennis (SD)
Moorings Officer	Will Davies (WD)
Sailing Officer	James Gent (JG)
Cadet Officer	Clarissa Newall (CN)
Social Secretary	Jill Trew (JT)
Membership Secretary	Peter Plume (PP)
-	Libby Gawith (LG)

Others present:

Mick Flanagan	Dinghy Park Manager (MF) [until item 8]
Tim Bell	IT Manager (TB)

The agenda for the meeting reflects the bi-monthly split of items agreed at the meeting on 14th April [item 11].

1 Apologies for absence

None

2 Minutes of the previous meetings

The minutes were approved and a copy is to be posted on the Club website and on the Clubhouse noticeboard.

3 Standing Items

3.1 Health and Safety

3.1.1 **Policy Updates** None

3.1.2 **Safeguarding** Nothing to report.

3.1.3 **Defibrillator monthly check** Done (16/6) and reported.

3.2 **Near miss events** A incident where a catamaran sailing up river collided with a moored vessel was reported - the owners of both vessels are in contact.

3.3 **Boatwatch** Nothing to report.

3.4 **Data Privacy** Nothing to report.

3.5 **Equality** Nothing to report.

4 Correspondence

The Commodore had received an email request from the Silhouette Owners International Association (SOIA) for assistance with mooring and had responded [email thread appended].

5 Decisions taken in between Committee meetings

An individual had made an email request for use of the car park and causeway to launch for a charitable event. This had been agreed and additional support offered if needed, it was not [email thread appended].

6 Development programmes

6.1 Causeway

Still awaiting the MMO.

6.2 IT

Tim Bell reported that the migration plan had been agreed with SCM and that SCM had cleared out the test data ahead of migration. There was some remaining configuration work to be done on items such as toast racks. Preparation of user guides was in progress.

Cutover would start on 25th June - there should be no further updates to member's data on the existing system after this date. Go live target date for the migrated data on the new system is Friday 2nd July. The new system would be available to Committee members on 5th July with the final Go/NoGo decision on Friday 16th July. Target date for members to start using the new system is Monday 19th July.

[The new system at present covers only the members' only area of the website. The existing Club email system and website will, with suitable links, remain the same for present.]

Committee

7 Dinghy Park/ Overflow Car Park congestion

MF reported the result of his investigation [20/5 item 7]. The issue of Club prices for dinghy/tailer slots versus market pricing was discussed, in particular, the option to charge by length above normal 'dinghy' length.

It was agreed that MF would identify slots in both top and bottom fields with a view to allocating slots. Members are to be prompted to remove unused boats and not to store trailers without boats in the field. They are also to be warned of a change in fee structure next year. MF to circulate members accordingly [done].

It was agreed to ban the storage of unused trailers from 1st April 2022.

8 Landulph Celebrates

JT reported that the parish organisers had agreed to move the event to 24th July following the change in Government regulations that made 10th July impracticable. Replacement food vendors and musicians were being sought.

9 Regatta

JG presented his proposed advertisement [appended]. He sought confirmation that the landslide event was expected to go ahead - the Committee agreed that it would. JT confirmed that food vendors and music had been booked. A working group (JG/MA/JT/SD) is to co-ordinate the detailed arrangements .

JG/MA/JT/SD

10 Additional items needed for the Clubhouse to support large events

JT outlined the items that had been identified as lacking from the Club's current stock due to wear and tear and depredation. Items such as glasses were reviewed each year as part of the Regatta preparations but this year hosting Landulph Celebrates would place extra strain on the Club's resources. In addition this year the Club was seeking to separate its recyclable waste [item 11].

She recommended additional glasses, small tables and rubbish bins, and that the broken fridge be replaced. The possibility of providing the additional resources needed for Landulph celebrates from other sources was discussed. The possibility of fridges being available locally either free or on loan was raised. Quotes are to be obtained for the items recommended; where the costs exceed Officers' individual authority Committee approval will be sought by email circular.

JT/SD

11 Recycling / waste collection

SD outlined the Club's obligations regarding waste management. He had obtained quotes for the commercial removal and recycling of the Club's waste [appended]. After discussion of levels and the need for physical security of any bins, the Committee RESOLVED to accept the quote at the level of fortnightly collection of glass and monthly collection of dry waste. The levels to be kept under review with additional 'one off' collections at SD's discretion.

[Members remain responsible for the removal of the own waste and recycling.]

12 Clubhouse Heating

SD presented the results of obtaining quotes for alternatives means of heating the Clubhouse. The process had highlighted that planning permission would be needed for a replacement oil boiler. The Committee confirmed its preference for an electric solution. However concern was raised about the capacity of the electricity supply to the Clubhouse, SD is to investigate.

SD

13 Visitor Moorings

MA had created a guide for Visitors showing the location of the designated Visitors' Moorings and providing information about limits. DW and MA are to revise it in the light of comments and it is to be published on the Club's website [done]. Appropriately marked pickup buoys are to be attached to the moorings (LQ31 & LQ35) [done]. Members are to be informed and requested to make it known.

14 Any other business

14.1 JS had been unable to reactivate the PayPal account. It was agreed to let it lapse.

14.2 JS recommend that all email from Club email addresses should contain a disclaimer in the signature block. The Committee agreed that this should be done where practicable; MA/JS to confirm the form of words and circulate.

MA/JS

14.3 PP requested authority to purchase more key fobs for the Clubhouse, the existing supply having run out. The Committee RESOLVED to purchase an additional supply.

15 Date of next meeting - Thursday 15th July 2021

Minutes agreed as a correct record:

Mac Armstrong (Commodore & Director CYC) 15 July 2021