

# **CARGREEN YACHT CLUB LIMITED**

**Minutes of the meeting of the Committee held via video conference  
on Wednesday 15th September 2021 at 1930**

Committee present:

Commodore & Director	Mac Armstrong (MA)
Vice Commodore, Director & Training Officer	Dave Wheatley (DW)
Hon. Treasurer & Director	Janet Stone (JS)
Hon. Secretary	Ian Oram (IO)
Clubhouse Officer	Steve Dennis (SD)
Moorings Officer	Will Davies (WD)
Sailing Officer	James Gent (JG)
Cadet Officer	Clarissa Newall (CN)
Social Secretary	Jill Trew (JT)
Membership Secretary	Peter Plume (PP)

Others present:

Tim Bell IT Manager (TB)

## **1 Apologies for absence**

James Gent, Libby Gawith

## **2 Minutes of the previous meetings**

The minutes were approved and a copy is to be posted on the Club website and on the Clubhouse noticeboard.

## **3 Standing Items**

### **3.1 Health and Safety**

3.1.1 **Policy Updates** None

3.1.2 **Safeguarding** Nothing to report.

3.1.3 **Defibrillator monthly check** Nothing to report.

3.2 **Near miss events** Nothing to report.

3.3 **Boatwatch** Nothing to report.

3.4 **Data Privacy** Nothing to report.

3.5 **Equality** Nothing to report.

## **4 Correspondence**

The Commodore had received an email regarding available spaces on an RYA Race Officer course which had been circulated to members, and on Government consultations about Personal Water Craft (PWC) [jet skis etc].

## **5 Decisions taken in between Committee meetings**

5.1 The bar is to move back to its normal location but seating will be available downstairs to allow greater separation. The marquee is to be taken down at the end of the month. The Committee confirmed the decision.

5.2 The Committee noted that the sole remaining member with overdue fees had been sent an email and letter telling them that their membership had terminated.

5.3 A contractor had been instructed to replace the failing Clubhouse front door frame had been taken with an estimated cost of £400. The Committee confirmed the decision.

## **6 Development programmes**

### **6.1 Causeway**

Still awaiting the appointment of an MMO case officer.

### **6.2 IT**

Tim Bell reported that so far 55% of members had logged in to the new system.

The Committee discussed the outstanding integration issues, in particular, moorings service requirements to identify all moorings not just those occupied by members; and the need to test the GoCardless payment process under live conditions. WD & TB are to identify moorings missing from the system. PP is to be given the ability to generate and action invoices.

**WD/PP/TB**

The Commodore proposed a self help group to speed the dissemination of expertise in using the new system; this was agreed.

**MA**

## **7 Foreshore**

The Committee agreed to create the post of Foreshore Manager to implement the Club's policies on use of the foreshore. In due course the appointee to take responsibility for toast rack allocations.

The foreshore, including the toastrack, is to be cleared ahead of cutting the hedge. The opportunity will be taken to identify unused tenders and dinghies.

As part of moorings servicing, condemned mooring blocks are to be move to the foreshore above MHW to help protect against wave action.

## **8 Grounds lease**

All the documents have now been circulated.

## **9 Grounds southern boundary**

The Club's neighbour has agree to the replacement of the existing overgrown boundary hedge with a new hedge. They with provide a screening fence until the new hedge has matured. The Committee gave permission to the same neighbour to use the Club grounds for access to remove felled trees.

## **10 Annual accounts**

The Treasurer presented the profit and loss figures and balance sheet figures that are to be sent to the Club's account for preparation of the annual accounts for the year ending 28th February 2021. The Committee agreed to approve the annual accounts by email [Article 51].

**JS**

The Treasurer proposed and the Committee agreed that a bookkeeper should be employed.

**JS**

### **11 Clubhouse heating**

SD outlined the current position with regard to replacing the current oil fired heating with electric heating and the implications if, as seemed likely, a three phase supply was needed.

SD is to investigate the ground work necessary for a three phase supply to be installed, in particular whether there is a duct beneath Coombe Lane carrying the present single phase supply.

**SD**

The Committee expressed a preference for individually controllable electric radiators rather than an electric boiler for the existing water radiators.

### **12 Confirmation of event dates**

The Committee confirmed that the AGM would take place on 6th November as a video conference. The Notice is to be circulated to members by email and posted in the Clubhouse.

**IO**

The Committee confirmed that the Trafalgar Night dinner would take place on 22nd October at the Clubhouse if circumstances permitted otherwise as a virtual event. Catering is to be arranged accordingly.

**JT**

### **13 Any other business**

SD reported that the recurrence of the smell from the sewer had been referred to South West Water.

### **15 Date of next meeting - Wednesday 20th October 2021**

Minutes agreed as a correct record:

Mac Armstrong (Commodore & Director CYC) 20 October 2021