

CARGREEN YACHT CLUB LIMITED

**Minutes of the meeting of the Committee held via video conference
on Wednesday 20th October 2021 at 1930**

Committee present:

Commodore & Director	Mac Armstrong (MA)
Vice Commodore, Director & Training Officer	Dave Wheatley (DW)
Hon. Treasurer & Director	Janet Stone (JS)
Hon. Secretary	Ian Oram (IO)
Clubhouse Officer	Steve Dennis (SD)
Moorings Officer	Will Davies (WD)
Cadet Officer	Clarissa Newall (CN)
Social Secretary	Jill Trew (JT)
Membership Secretary	Peter Plume (PP)

Others present:

Nick Keene
Simon Clewes

1 Apologies for absence

James Gent, Libby Gawith

2 Minutes of the previous meetings

The minutes were approved and a copy is to be posted on the Club website and on the Clubhouse noticeboard.

3 Standing Items

3.1 Health and Safety

3.1.1 **Policy Updates** None

3.1.2 **Safeguarding** Nothing to report.

3.1.3 **Defibrillator monthly check** Done and reported to TheCircuit (12/10) and LifeLink (19/10)

3.2 Near miss events

3.3 **Boatwatch** A trimaran on a Club mooring floundered; adjacent craft at risk were moved and the trimaran was subsequently lifted by salvors and is now afloat at its mooring.

3.4 **Data Privacy** Nothing to report.

3.5 **Equality** Nothing to report.

4 Treasurer's Report

JS reported that there had been no significant activity.

Problems were being encountered with individual payments via SCM.

5 Officers' reports

5.1 Membership Secretary

PP's report [appended] having been circulated previously was taken as read. Membership is climbing slightly.

PP commented that he found aspects of SCM opaque.

5.2 Moorings Officer

WD's report [appended] having been circulated previously was taken as read.

Reorganisation of the Moorings Officer role was discussed. Nick Keene and Simon Clewes were welcomed as prospective Moorings Officer and Foreshore Manager. Justin Butler is to act as River Manager.

It was noted that call for barge work volunteers was being restricted to mooring holders thus excluding those who might be experienced or interested but who did not have a mooring at present. The call is to be made more broadly in future.

Bargemaster

5.3 Clubhouse Officer

SD's report [appended] having been circulated previously was taken as read.

The Committee agreed to scrap the now unusable barbeque. Its replacement will await a specific need.

The depression in the Clubhouse site gateway is to be investigated physical and by consulting available documentation of the area.

SD/CN

5.4 Cadet Officer

CN's report [appended] having been circulated previously was taken as read.

The Committee confirmed the policy that volunteers fees for courses need to support Club activities would be paid (or reimbursed), subject to case by case approval, but noted that this did not include RYA membership fees.

CN was requested to consider the issue of t-shirts for the cadets.

CN

5.5 Social Secretary

JT's report [appended] having been circulated previously was taken as read.

The threshold for using caterers for Club events was discussed. JT felt that 50 was the limit for volunteers to provide food; beyond that level caterers were necessary. Also, events where more than one course was appropriate needed to be catered. [Trafalgar Night dinner for 18 was catered.]

Following concerns about the public health situation locally, the Bar is to remain downstairs [see item 8.3] to allow a higher level of ventilation than is possible upstairs.

Given the success of using the Club's marque (usually the roof and one side) for an extended period rather than just for events, its continued use in this way next year was discussed. The effect on the grass was a matter of concern. It was suggested that the Club had permission to pave the area that would be under the marque; this is to be investigated after the AGM.

MA

6 AGM

6.1 Committee nominations

The Committee agreed the nominations for Directors and Officers [see appended agenda]. It was agreed to show the Sailing Officer's post as vacant rather than omit it.

6.2 Fees

JS presented the proposed fees based on the CPI figures release earlier in the day. The Tackle Owners fee is to include a fixed amount of £80 for consumables [see appended agenda].

Following discussion the current levels of cadet course fees will remain the same. It was noted that this would put the Student Member membership fee [Rule 2.2(d)] between the fee charged for children of members and of non-members.

The current levels [Mooring Bye-laws 3] of ancillary moorings charges [toastrack & outboard shed slots, barge maintenance taking alongside & long lining] were noted.

6.3 AGM agenda

The agenda [appended] containing the agreed nominations, fees and the Committee's special resolution to appoint an Honorary Life Flag Officer was confirmed.

7 Development programmes

7.1 Causeway

Still awaiting the MMO.

7.2 IT - database system

Numerous problems with operating SCM are being encountered by Committee members. Specific training is to be arranged.

7.3 Clubhouse heating system

MA reported constructive discussions with the landholders across whose land any three-phase electricity supply cable might need to be laid.

SD requested that Committee members attend an on-site meeting to ensure that they had a current appreciation of the physical constraints of the project.

8 Decisions taken between meetings

8.1 A resolution approving Accounts for the year ending 28th February 2021 had been passed in writing [Article 51].

8.2 Purchase of an additional contactless payment card reader for the bar and event payments (£67.94) to remove a potential single point of failure ahead of Club events. The Committee confirmed the purchase.

8.3 To not move the Bar upstairs contrary to the previous decision [item 5.1 15/9]. Given the effort involved and the possibility of the need to move back downstairs for increased ventilation, the move was deferred . Th Committee confirmed the decision.

9 Other Urgent business

9.1 To meet an immediate need for online storage for Moorings data not held on the SCM system and for a repository for a backup of the about to be deleted LiveCOM system, a Club Dropbox account had been created. Since the free trial period would end before the next Committee meeting, authority was sought to pay for the account if it was found successful; authority was given.

9.2 CYC@50 - A suitable date is to be sought during May 2022 for a celebration that allows for tides and bank holidays.

IO

All

10 **Date of next meeting** - Wednesday 17th November 2021

Minutes agreed as a correct record:

Mac Armstrong (Commodore & Director CYC) 17 November 2021