

CARGREEN YACHT CLUB LIMITED

**Minutes of the meeting of the Committee held via video conference
on Wednesday 16th January 2022 at 1930**

Committee present:

Commodore & Director	Mac Armstrong (MA)
Vice Commodore, Director & Training Officer	Dave Wheatley (DW)
Rear Commodore	Ross Dyter (RD)
Hon. Treasurer & Director	Janet Stone (JS)
Hon. Secretary	Ian Oram (IO)
Moorings Officer	Nick Keene (NK)
Clubhouse Officer	Steve Dennis (SD)
Membership Secretary	Peter Plume (PP)

Others present:

Tim Bell (TB)	IT Manager
Simon Clewes (SC)	Foreshore Manager

1 Apologies for absence

Clarissa Newall, Jill Trew

2 Minutes of the previous meetings

The minutes were approved and a copy is to be posted on the Club website and on the Clubhouse noticeboard.

3 Standing Items

3.1 Health and Safety

3.1.1 **Policy Updates** None

3.1.2 **Safeguarding** Nothing to report.

3.1.3 **Defibrillator monthly check** Done and reported to TheCircuit & LifeLink (16/2)

3.2 Near miss events

3.3 **Boatwatch** Nothing to report.

3.4 **Data Privacy** Nothing to report.

3.5 **Equality** Nothing to report.

4 Treasurer's Report

JS noted that there was nothing significant to report on the accounts ahead of the year end [28th February].

She emphasised the administrative load caused by payment of renewal fees by another means other than direct debit. [See also items 6.2 and 12] in particular that each such had to deal with individually.

5 Officers' reports

5.1 Moorings Officer

NK's report [appended] having been circulated previously was taken as read. He noted that demand for new moorings and moorings being relinquished was in balance with no waiting list. The vacant moorings all have smaller blocks or are shallow.

New mooring blocks have been cast to replace those condemned. and await availability of the barge to be deployed.

5.2 Clubhouse Officer

SD reported that the coolers were due to be moved to the newly extended aperture behind the bar; he had the water quality test kit and would be carrying out the test shortly; and that he would be changing the combinations on the site's locks on 4 April.

5.3 Social Secretary

The Social Secretary's report [appended] having been circulated previously, in her absence was taken as read.

The proposed programme for 14th May CYC@50 event was confirmed.

Decision on the Jubilee Beacon was deferred pending further details on the proposed location, form of the beacon and insurance.

6 Development programmes

6.1 Causeway

MMO consideration appears to be progressing.

6.2 IT - database system

TB drew the Committee's attention to the Class Library facility of SCM. MA demonstrated the Notes and Enquiries facilities and advocated their use.

TB reported that there were sixty members with no direct debit set up on the new system [SCM] and that twenty eight primary users [members responsible for renewal] had yet to log on. MA, JS, PP & TB are to meet urgently to reduce these numbers before the renewal deadlines.

MA/JS/PP/TB

6.3 Clubhouse heating system

After a recapitulation of the proposed system details by RD and SD, it was agreed that the new system should be installed after the end of the Cadet programme in September. The Committee RESOLVED a budget of £20,000; SD noted that clarification of the requirements for siting a boiler meant that it should be possible to reuse the existing boiler room and reduce the installation costs.

7 Decisions taken between meetings

The following decisions were taken at the Committee Strategy Morning on 5 February, the Committee RESOLVED to confirm them:

7.1 The Cadet fee will increase by £10 for 2022 but will include the log book; a further increase in 2023 will include a Club t-shirt.

7.2 The Visitors' mooring fee is to be £15 per night flat rate [no discount for longer periods].

8 Clubhouse and Site Bye-laws

IO reported that he proposed to update the the Clubhouse and Site Bye-laws to reflect the change in circumstances and would submit to the Committee for ratification in due course. He further

recommended that the ancillary fees such as those in the Clubhouse and Site Bye-laws be consolidated into a single Bye-law; the Committee agreed.

IO

9 Barge

The Committee noted the Bargemaster's report on the replacement of the engine and arrangements for its fitting.

10 Entrance fee

The Committee discussed issues surrounding the Entrance Fee [generally referred to as the joining fee] and decided not to recommend any changes. In two specific instances considered the Committee declined to waive the fee.

There was some discussion of whether Cadet parents should be charged the Entrance Fee if they wished to become members and their access to Club facilities. It was noted that the membership class of Cadet Volunteer Helper covered this situation in most cases DW to review those not covered.

DW

11 Trailers in the top field

MA's proposed circular to members about the top field [appended] has been circulated to the Committee. SC is to try and identify the ownership of the unmarked trailers.

SC

12 Renewals and Direct Debit

The Committee debated the ambiguity of the existing Rule [4.1 Entrance and Subscription Fees] that required that "Payment of Annual Subscriptions shall be by online direct debit unless agreed otherwise". It was agreed that a revision should be presented to the next AGM.

The debated revolved around under what circumstances payment should be allowed by other means and by whom should it be agreed.

It was agreed that any exception to payment by direct debit involved substantial extra work for the Treasurer and so the Club should try to minimise those exceptions consistent with its objectives. Actual financial hardship of an existing member was seen as such an exception. There was disagreement on other cases such as disinclination or lack of trust in the direct debit process.

At present, in most such cases, the agreement to allow payment other than by direct debit is made by the Membership Secretary (on behalf of the Committee) as part of the renewal or application process. It was felt by some that this put the Membership Secretary in an onerous position and open to pressure, the present Membership Secretary disagreed.

An indicative vote of those present [rather than those entitled to vote on a resolution] showed an equality of views on whether or not a more restrictive approach to allowing payment of fees other than by direct debit should be taken.

The Committee deferred a decision on what change to Rule 4.1 to recommend.

13 Other Urgent business

None not included above.

14 Date of next meeting - Wednesday 16th March 2022 by Zoom

Minutes agreed as a correct record:

Dave Wheatley (Vice-Commodore & Director CYC) 16 March 2022